SUMMER RESEARCH ASSISTANT OR INTERN
DataHaven
New Haven, Connecticut

Post Date 5/01/2017

DESCRIPTION

DataHaven is a non-profit 501(c)3 organization that directly supports hundreds of community, academic, government, health care, and institutional organizations throughout Connecticut by collecting, interpreting, and sharing high-quality public information. As an organization with a 25-year-history of public service, DataHaven is also a formal affiliate of the National Neighborhood Indicators Partnership (NNIP), a collaborative national effort by the Urban Institute and local partners to further the development and use of neighborhood information systems in local policymaking and community building.

The Summer Research Assistant or Intern is a full-time or part-time position based in downtown New Haven, Connecticut. The Research Assistant or Intern will help collect and analyze Connecticut town data pertaining to demographics, health, economics, equity and inclusivity, and quality of life. The ideal candidate will enjoy working with different research techniques to document and answer questions about social and economic well-being in our communities, and will use their strong written and oral communications skills to communicate these issues to a broad audience.

MINIMUM QUALIFICATIONS
- Educational background in statistics, social science, city planning, public health, or related fields;
- At least 1 year of work experience processing and analyzing data, and a rigorous attention to detail;
- Ability to work both independently and collaboratively with staff on multiple projects in a fast-paced, dynamic environment and within tight timeframes;
- Excellent oral and written communications skills;
- Curiosity and love of data.

PREFERRED QUALIFICATIONS
- Demonstrated interest and knowledge of methods used to analyze, visualize, or describe existing data sets in ways that make them more useful to the general public;
- Knowledge of principles and applications of social science and public policy, including but not limited to statistics, survey methods, geography, urban planning, economics, environmental issues, education, public health, and race and gender equity;
- Experience working with raw data from large-scale, high-quality national or statewide surveys and databases using R, SPSS, or other statistical analysis software;
- Experience working within Connecticut and/or an understanding of the diverse communities that live in these areas;
- A strong track record of academic achievement in college-level courses.

ADDITIONAL INFORMATION AND BENEFITS
- Competitive hourly salary
- Work schedule (20-40 hours/week), start date, and term of service (8-16 weeks) to be negotiated.

- Sixth-floor downtown office overlooking City Hall, Yale University, and New Haven's beautiful public square. New Haven is one of the nation's most walkable cities, and is located 60 miles from New York City and 130 miles from Boston.
- Help change public policy and improve your community.

DataHaven is an equal opportunity employer. We do not and will not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law. Hiring, transferring and promotion practices are performed without regard to the above listed items. We commit to affirming the value of diversity and promoting an environment free of discrimination.

TO APPLY
Please submit your cover letter, and a resume with salary history, via email to info (at) ctdatahaven.org, or via mail to 129 Church St, Suite 605, New Haven, CT 06510. Due to our small staff size, we are unable to respond to inquiries about this position, and phone calls will not be accepted. The cover letter should explain your interest in the position and describe your relevant experience, as well as indicate your potential availability and preferred start date and work schedule.